



## **Action Community Enterprises CIC (ACE)**

# **Environmental Policy Statement**



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<b>Policy holder:</b>	Lou Gardiner
<b>Approval board:</b>	ACE Board of Directors
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### **Action Community Enterprises CIC**

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## **Environmental policy**

### **Introduction and aim [**

ACE is an alternative education provider, operating from a site on Rackheath Industrial Estate, Norwich. We are committed to protecting the environment and it is our aim to comply with legislation and other requirements, continue to reduce the environmental impacts of our business and operate in an environmentally responsible manner. This policy describes how we will achieve our aim.

### **Responsibility**

This environmental policy applies to all elements of our business including teaching and learning, management, office services, site operations, and procurement. Lou Gardiner, Managing Director, has overall responsibility for ensuring that sufficient resources are made available to enable the business to achieve our environmental objectives and targets and that the policy is implemented. Karen Kerr, Business Manager, has the day to day responsibility for ensuring that the requirements of this policy are being followed and for monitoring the effectiveness of the objectives. However, all employees have a responsibility in their area to ensure that the aims and objectives of the policy are met.

### **Objectives**

During the academic year 2020/21, we aim to:

- make efficient use of natural resources by conserving energy and water, minimising waste and recycling where possible
- meet our duty of care requirements in relation to waste by ensuring the safe keeping, transportation and subsequent recovery or disposal of waste
- use recycled construction materials whenever these can be commercially justified
- keep the use of transport to a minimum and regularly service vehicles to maintain their efficiency
- work with suppliers to ensure they recognise and reduce the environmental impact of their products and transportation
- include environmental considerations in investment decisions for new equipment or working practices
- inform and train all employees of the company's environmental objectives and how they can assist in meeting targets
- use the most environmentally friendly cleaning products whenever possible.

## **Targets**

To achieve our aims, we have set ourselves the following targets:

- reduce vehicle emissions to air by planning student transport to reduce mileage and servicing vehicles regularly
- reduce the generation of general and hazardous wastes by planning lessons with environmental conservation in mind to ensure the usage of resources is minimised
- recycle as much paper, cardboard, plastic and metal waste generated as possible.