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| **Course Details** |
| Course Applying for:  |
| Location: Norwich / Great Yarmouth |
| **Learner Details** |
| Name: |  | Also known as: |  |
| DOB: |  | Gender: please tick | Male  | Female |  Other |
| Address:  |  |
| Telephone Numbers: | Home: |  | Mob: |  |
| Email Address: |  |
| National Insurance Number: |  |

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| **Current / Previous Education** |
| **Current School** |  |
| **Qualifications:** | **\*\* If GCSE Enter Grade, if Functional Skills Enter Level** |
| Do you have an English Qualification? | Yes  |  | **Qualification Name:** | Grade: |  |
| No  |  | **Level:** | EL1 |  | EL2 |  | EL3 |  | L1 |  | L2 |  |
| Do you have a Maths Qualification? | Yes  |  | **Qualification Name:** | Grade: |  |
| No  |  | **Level:** | EL1 |  | EL2 |  | EL3 |  | L1 |  | L2 |  |
| Do you have an ESOL Qualification? | Yes  |  | **Qualification Name:** | Grade: |  |
| No  |  | **Level:** | EL1 |  | EL2 |  | EL3 |  | L1 |  | L2 |  |
| Other qualifications: |  |
| Have you had any Work Experience or Working? |  |

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| **Learner Support** |
| Do you have a learning difficulty, disability, or medical condition? |  |
| Please specify:  |  |
| Do you have an EHCP? Please tick | Yes |  | No |  |
| Are you in care or recently left care? Please tick | Yes |  | No |  |
| Do you have a social worker? Please tick | Yes |  | No |  |
| If yes, provide details: |  |
| Do you have a criminal record? Please tick | Yes |  | No |  |
| If yes, provide details: |  |

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| **Parent / Guardian, Emergency Contact**  |
| Parent / Guardian Name: (Please delete as applicable) |  |
| Parent / Guardian Number: |  |
| Parent / Guardian Email:(Please delete as applicable) |  |
| Parent / Guardian Name: (Please delete as applicable) |  |
| Parent / Guardian Number: |  |
| Parent / Guardian Email:(Please delete as applicable) |  |
| Emergency Contact Name & Relationship:  |  |

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| **Residency Status** |
| Have you lived in the UK for the past 3 years? please tick | **Yes** |  |
| **No** |  |
| **If you have lived outside of the UK in the last three years, please give details below:** |
| **Which country have you been resident in?** | **Date returned to the UK:**  |
| **Please tick the relevant box to identify your residency status.** | I am a UK Citizen and Islands and have the right to abode (live permanently in the United Kingdom without any immigration restrictions).  |  |
| I am a Citizen of a country that is within the European Economic Area (EEA) with pre-settled or settled status under the EU Settlement Scheme and living in the UK. |  |
| I am a Citizen of a country that is within the European Economic Area (EEA) who has lived in the EEA continuously for at least the previous three years prior to 31 December 2020. |  |
| I am the child of Turkish migrant worker. |  |
| I have Indefinite Leave to Enter or Remain.  |  |
| I have Refugee status.  |  |
| I have Limited Leave to Enter or Remain.  |  |
| I have the right to permanent residence in the UK.  |  |
| **Record of evidence seen in order to assess residency status.** |
| **Passport** | Passport No: Country of origin:Date of issue: Date of Expiry: |
| **Home Office Papers** | Details of evidence seen: |
| Immigration Status Document | Details of evidence seen: |
| National ID Card | Details of evidence seen: |
| Birth or Marriage Certificate | Certificate Number: |
| Other: | Details of evidence seen: |
| **Assessed by:** | **Print Name:** | **Signature:** | **Date:** |

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| **To help monitor equal opportunities, please indicate your ethnic origin:** |
| **White** □ 31 English/Welsh/Scottish/Northern Irish/British□ 32 Irish□ 33 Gypsy or Irish Traveller□ 34 Any Other White Background**Mixed/Multiple ethnic group**□ 35 White and Black Caribbean□ 36 White and Black African□ 37 White and Asian□ 38 Any Other Mixed/Multiple Ethnic background | **Asian/Asian British**□ 39 Indian□ 40 Pakistani□ 41 Bangladeshi□ 42 Chinese□ 43 Any Other Asian background**Black/African/Caribbean/Black British**□ 44 African□ 45 Caribbean□ 46 Any Other Black/African/Caribbean background | **Other**□ 47 Arab□ 98 Any Other Ethnic Group Please State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Declaration**  |
| **Declaration and Learner agreement statement:***(Please read carefully)* * I confirm that the details on this form are accurate and complete and that under Education and Skills Funding Agency (ESFA) methodology I have been offered information and advice on my course and the support services available to me. I am aware that my programme of study may be match funded by the European Social fund (ESF).
* I declare that I have correctly identified my residency status and my prior qualifications and understand that if I have declared false information the provider may take action against me to reclaim the tuition fees and any support costs provided.
* I agree to comply with ACE’s policies and procedures when using the facilities and understand that full copies of these policies and procedures are available from reception or on the website.
* I give permission for you to look at the data on my personal learning record that is held by the LRS and to be contacted for destination data after I have finished my course.

**Please Tick any of the following**□ I am not currently on any other government funded training.□ I confirm that I am a volunteer and receive no payment for the work undertaken other than incurred expenses where payable.**Learner Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |