



## Action Community Enterprises CIC (ACE)

### ANTI - SMOKING POLICY



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### **Action Community Enterprises CIC**

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## Anti-smoking Policy

### Purpose

- To protect students, staff and visitors to the premises from exposure to second-hand smoke.
- To provide a framework for education and assistance in giving up smoking for students and staff.
- To assist ACE in complying with the requirements of the Health Act 2006, which banned smoking in enclosed public spaces.

### Scope

This policy applies to all members of ACE's community and visitors to the campus: students, staff, contractors, visitors, parents, prospective students etc.

Smoking includes any form of tobacco or product which can be smoked (including e-cigarettes, vapour cigarettes and herbal cigarettes).

### Policy

ACE is a smoke-free campus and will display prominent no-smoking signs in appropriate locations throughout the site. All employees of ACE are expected to enforce the policy and to take immediate action if they see anyone smoking.

Whilst ACE respects the right of individuals to smoke, it is committed to providing education for students and staff to highlight the health dangers of smoking. Education to help students not to start smoking, or to quit smoking will be provided through tutorials, events and initiatives arranged by ACE.

ACE will provide information and publicity to the whole ACE community on national anti-smoking campaigns.

### Rationale:

- The Health & Safety at Work Act (1974) includes a duty of care to provide a healthy work environment.
- Smoking is the highest cause of preventable death and disease in the UK.
- Two thirds of smokers start before age 18.
- Every year, over 100,000 smokers in the UK die from smoking related causes.
  - In the UK more than 200,000 children aged 11-15 start smoking each year.
- Second hand smoke in the UK causes around 2,700 deaths in people aged 20-63 and a further 8,000 deaths among people aged 65 and over.
- Young people need clear and consistent messages about the consequences of exposure to second-hand smoke and the risks of smoking.
- Smoke free needs to be recognised as the norm.

## Restrictions

- Smoking is not permitted on the ACE campus.
- Smoking will not be permitted in any vehicles, privately owned or otherwise, whilst parked on the campus.
- This policy will apply to staff, parents, students, visitors, contractors and any member of the public who is on the ACE site for whatever reason.
- This policy will apply to all activities held within ACE – including before and after ACE activities and meetings/events.
- Smoking is prohibited outside the main entrance to ACE.

## Enforcement

- The enforcement of the smoke free policy is the responsibility of all ACE staff.
- The policy will be clearly advertised and visitors to ACE will be informed of it.
- Staff are authorised and expected to politely inform anyone who breaches the policy.
- All students to be advised of this policy at interview/induction/enrolment and during lessons thereafter.
- All new staff will be advised of the policy at interview and induction.

## Enforcement for under 16s

- Smoking is strictly **NOT** permitted for any students under the age of 16.
- Texts and letters will be sent to all parents informing them of this, parents of known smokers will be called to ask for their assistance in this matter, we will be asking them to make sure that their child does not bring any smoking paraphernalia with them to ACE.
- Where necessary students (persistent smokers) will be searched, asked to turn out their bags and pockets etc.
- If a student brings cigarettes, lighters, tobacco, papers and or vaping equipment to ACE they will be required to hand them in on arrival for safe keeping, parents will be informed and goods will be returned at the end of the day.
- Any students caught smoking are likely to face the following sanctions:
  - They will be asked to put it out immediately and hand over any smoking paraphernalia, (refusal will result in a sanction).
  - Sanctions could include:
    - Reported to school
    - Reported to parents
    - Isolation for a period of time, this could include not being able to mix with the other students during break times.
    - Isolation for the rest of the day, not being able to mix with the other students for the rest of the day

- More serious cases of non-compliance could result in a fixed term exclusion
- If a student persistently flouts the smoking policy and is non-compliant with sanctions this could ultimately result in a permanent exclusion.
- ACE will work with the schools / school nurse's / health professionals to promote non-smoking and healthy life style.

## **Stop Smoking Assistance**

Employees or students who wish to stop smoking should be referred to Smoke Free Norfolk on 0800 0854 113 [www.smokefreenorfolk.nhs.uk](http://www.smokefreenorfolk.nhs.uk) or through the GP or Pharmacy service.